

Overview & Scrutiny Committee

Monday, 22 May 2023 at 6.30 p.m.
Council Chamber - Town Hall, Whitechapel

Supplemental Agenda

5 .1 Establishment of the Scrutiny Sub-Committees and Appointment of Members to those Sub-Committees (Pages 3 - 38)

6 .1 Mayor's Spotlight

As Mayor Lutfur Rahman was unable to attend the 16 May Overview and Scrutiny Committee meetings, the Mayor's Spotlight item has been moved to 22 May 2023 Overview and Scrutiny Committee.

6 .2 Tracking Recommendations - Swimming Challenge Session (Pages 39 - 40)


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<p>Non-Executive Report of the:</p> <p>Overview and Scrutiny Committee</p> <p>22 May 2023</p>	 <p>TOWER HAMLETS</p>
<p>Report of: Janet Fasan, Director Legal and Monitoring Officer</p>	<p>Classification: Unrestricted</p>
<p>Establishment of Scrutiny Lead Members, Sub-Committees and Appointment of Members 2023/24</p>	

Originating Officer(s)	Joel West, Democratic Services Team Leader (Committee)
Wards affected	All wards

Reasons for Urgency

The committee was re-established at the annual council meeting 17 May 2023 and therefore it was not feasible to conclude key aspects of this report before now. It is important agree the actions within this report to ensure that scrutiny activity starts without delay.

Executive Summary

This report requests the Overview and Scrutiny Committee (OSC) to agree a series of provisions relating to the coming municipal year, including:

- agreeing Scrutiny Lead Member portfolios and appointing OSC members to those roles.
- establishing scrutiny sub committees, approving their terms of reference, and appointing their members.
- appointing co-opted members of sub committees;
- nominating members to the Inner North East London Joint Health And Overview Scrutiny Committee; and
- noting dates of OSC and Sub-Committee meetings in 2023/24.

Recommendations:

The Committee is recommended to:

1. Note its terms of reference as set out in Appendix 1
2. Approve the creation of five Lead Scrutiny Member roles as set out in paragraph 3.2 and their portfolios as set out in Appendix 2.
3. Appoint nominated members to the Lead Scrutiny Member roles as set out in Appendix 3
4. Approve the establishment of three scrutiny sub committees as set out in paragraph 3.4 and their terms of reference as set out in Appendix 4.
5. Approve the membership of the three scrutiny sub committees in accordance with the nominations set out in Appendix 5.

6. Nominate 3 non-executive Councillors to the Inner North East London (INEL) Joint Health And Overview Scrutiny Committee (JHOSC) in accordance with the political proportionality requirements set out at paragraph 3.15.
7. Note the OSC Procedure Rules as set out in Appendix 6.
8. Note the approved calendar of meetings of the OSC and scrutiny sub committees (Appendix 7).
9. Note the co-option requirements for education in accordance with legislation, as set out at Paragraphs 3.8 – 3.12 of this report and the wider co-option arrangements for scrutiny at Tower Hamlets, as set out in paragraph 3.13.
10. Note the appointment of co-optees to scrutiny bodies as set out in paragraph 3.14

1. REASONS FOR THE DECISIONS

- 1.1 The Overview and Scrutiny Committee is required, at its first meeting of the municipal year, to confirm its arrangements for Lead Scrutiny Members and Sub-Committees.

2. ALTERNATIVE OPTIONS

- 2.1 The Committee could determine different arrangements for carrying out the Scrutiny of the Council's executive decision making functions providing that all statutory requirements were met.

3. DETAILS OF THE REPORT

Terms of Reference

- 3.1 The Committee's terms of reference are agreed by the full council. The Committee is asked to note its terms of reference, which are included at Appendix 1.

Scrutiny lead member portfolios and nominations

- 3.2 The OSC has traditionally appointed Scrutiny Lead Members against portfolios. It is therefore suggested that for the 2023/24 Municipal Year, the OSC appoint Scrutiny Leads as set out below. More details of the proposed lead member portfolios is included in Appendix 2.
 - Scrutiny Lead for Adults and Health Services (including Chairing the Health Scrutiny Sub-Committee).
 - Scrutiny Lead for Children & Education (including Chairing the Children & Education Scrutiny Sub-Committee).
 - Scrutiny Lead for Housing and Regeneration (including Chairing the Housing Scrutiny Sub-Committee).
 - Scrutiny Lead for Resources; and
 - Scrutiny Lead for Community Safety

- 3.3 Nominations have been received for OSC members for each of the above roles. The Committee is asked to agree the nominees for Scrutiny **Lead Members** as provided in Appendix 3.

Establishment of Scrutiny Sub Committees

- 3.4 The Constitution provides that the Overview and Scrutiny Committee may establish such Sub-Committee as it considers appropriate. The Committee has previously established three scrutiny sub committees to investigate, scrutinise, monitor, and advise in relation to the following policy areas:
- Children & Education.
 - Adults and Health Services; and
 - Housing and Regeneration.
- 3.5 It is proposed that the above scrutiny sub committees are re-established for 2023/24 and their terms of reference be as proposed in Appendix 4. The Committee is asked to note that minor amendments are proposed to the terms of reference to clarify the roles and recruitment process for co-opted members in accordance with current and past practice.

Nominations to sub committees

- 3.6 Nominations have been invited from the Council's political groups for each of the three scrutiny sub committees. In accordance with the Overview and Scrutiny Procedure Rules, members of scrutiny sub committees can be drawn from all members of the Council, except members of the executive (i.e. Mayor and Cabinet). The proposed nominations fulfil political balance requirements. The Committee is asked to agree the nominees for Scrutiny **sub committees** provided in Appendix 5.
- 3.7 In accordance with the Overview and Scrutiny Procedure Rules, the sub committees will be chaired by the relevant Lead Scrutiny Member and will appoint a vice chair at their first meeting.

Co-option of Representatives to Scrutiny

- 3.8 Section 9FA (4) of the Local Government Act 2000 provides that a committee of a local Council may include persons who are not members of the Council. This provision empowers, rather than obliges (excepting the requirement below), local authorities to have co-opted members on their overview and scrutiny committees.
- 3.9 However Schedule A1 to the Local Government Act 2000 also has effect in relation to the Council's executive arrangements. Paragraph 7 of Schedule A1 makes provision for the relevant committee to have church representatives as follows:

- 3.10 The Council must have a Church of England co-opted member on an overview and scrutiny committee if that committee's functions relate wholly or partly to education functions, and if the Council maintains one or more Church of England Schools (which is the case in Tower Hamlets). The Church of England representative must be nominated by the Diocesan Board of Education for any Church of England diocese which falls wholly or partly in Tower Hamlets.
- 3.11 Similarly, the Council must have a Roman Catholic representative on that overview and scrutiny committee if the committee's functions relate wholly or partly to education functions and if the Council maintains one or more Roman Catholic schools (which is the case in Tower Hamlets). The Roman Catholic representative must be a nominated by the bishop of any Roman Catholic diocese which falls wholly or partly in Tower Hamlets.
- 3.12 Paragraph 8 of Schedule A1 to the Local Government Act 2000 sets out the power for the Secretary of State to make regulations requiring local authorities to have representatives of parent governors at maintained schools included on their overview and scrutiny committees. The Secretary of State has made the Parent Governor Representatives (England) Regulations 2001. Regulation 3 provides that a local education Council shall appoint at least two, but not more than five, parent governor representatives to any scrutiny committee that has functions which relate wholly or partly to any education functions which are the responsibility of the Council's executive. The Regulations specify the process for electing representatives. The Council's scrutiny rules state there shall be 3 parent governor representatives.
- 3.13 Further to the statutory provisions as set out above, the Committee has also agreed to the following non-statutory co-optee roles:
- OSC has two co-opted resident representative members,
 - Housing and Regeneration scrutiny sub-committee has two co-opted members: a leaseholder representative and a tenant representative.
 - Health and Adults scrutiny sub-committee has two co-opted members – a resident representative and a representative nominated from Healthwatch Tower Hamlets).
 - Children and Education Sub Committee includes, in addition to the statutory education representatives above, a representative from the Muslim community.
- 3.14 Following nominations from relevant partner organisations, the following persons have been nominated for co-optee positions in 2022-26. The Committee is asked to note that the persons below were appointed to the positions indicated for the 2022-26 term.

Body	Role	Co-Optee
Children and Education Sub	Church of England Diocese representative	Dr Philip Rice
Children and Education Sub	Roman Catholic Diocese representative	Joanna Hannan
Children and Education Sub	Parent Governor representative	Abena Adeji
Children and Education Sub	Parent Governor representative	Ashraf Zaman
Children and Education Sub	Parent Governor representative	Nafisa Ahmed
Children and Education Sub	Muslim Community Representative (non-voting)	Shiblu Miah
Housing and Regeneration sub	Leaseholder representative	Susanna Kow
Housing and Regeneration sub	Tenant representative	Mahbub Anam
Health and Adults sub	Resident representative	Assan Ali
Health and Adults sub	Healthwatch Tower Hamlets	Nicola Lawrence
OSC	Resident representative	Halima Islam
OSC	Resident representative	Jahid Ahmed

Inner North East London (INEL) Joint Health And Overview Scrutiny Committee (JHOSC)

- 3.15 The Committee's terms of reference (Appendix 1) gives it power to establish and make appointments to any joint overview and scrutiny committee. The Council is a member of the Inner North East London (INEL) Joint Health And Overview Scrutiny Committee (JHOSC). Accordingly the Committee is asked to nominate 3 non-executive members to the INELJHOSC in accordance with its terms of reference, for 2023/24.

The membership shall be made up of three members from each of the larger participating local authorities and one from the City of London Corporation; making a total of 13 members, with each council's membership being politically proportionate and with non-executive councillors making up the membership.

- 3.16 A politically proportionate nomination would consist of 2 Aspire Group and 1 Labour Group Councillors/

OSC Procedure Rules

- 3.17 The procedure rules assist the Committee to carry out its Constitutional and statutory obligations and form part of the Constitution. The Committee is asked to note its procedure rules attached as Appendix 6 to this report.

Dates of OSC and Sub-Committee meetings in 2023/24

- 3.18 The Council's calendar of meetings for 2023/24 was approved at the Annual Council Meeting on 25 May 2022. The calendar of meetings includes the dates of OSC and scrutiny subcommittee meetings. The Committee is asked to note the approved dates of OSC and subcommittee meetings 2023/24 at **Appendix 7**.

4. EQUALITIES IMPLICATIONS

- 4.1 The establishment of proper scrutiny arrangements helps ensure effective decision making by the authority which supports the Council's equalities aspirations. The appointments of co-opted members on scrutiny committees will also increase diversity on scrutiny work.

5. OTHER STATUTORY IMPLICATIONS

- 5.1 This section of the report is used to highlight further specific statutory implications that are either not covered in the main body of the report or are required to be highlighted to ensure decision makers give them proper consideration. Examples of other implications may be:

- Best Value Implications,
- Consultations,
- Environmental (including air quality),
- Risk Management,
- Crime Reduction,
- Safeguarding.
- Data Protection / Privacy Impact Assessment.

- 5.2 No other statutory implications have been identified.

6. COMMENTS OF THE CHIEF FINANCE OFFICER

- 6.1 There are no direct financial implications arising from this report.

7. COMMENTS OF LEGAL SERVICES

- 7.1 The legal implications are inserted in the body of the report at paragraphs 3.8 to 3.12.

Linked Reports, Appendices and Background Documents

Linked Report

- None.

Appendices

- Appendix 1 – Terms of Reference of OSC

- Appendix 2 – Nominations for scrutiny lead roles (to follow)
- Appendix 3 – Scrutiny lead member portfolios
- Appendix 4 – Terms of Reference of sub committees
- Appendix 5 – Nominations to sub committees (to follow)
- Appendix 6 – OSC Procedure Rules
- Appendix 7 – Dates of meetings 2023/24

Local Government Act, 1972 Section 100D (As amended)

List of “Background Papers” used in the preparation of this report

List any background documents not already in the public domain including officer contact information.

- None.

Officer contact details for documents:

Thomas French, Democratic Services Officer (Committee)

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Overview and Scrutiny Committee Terms of Reference

Summary Description: The Council will appoint an Overview and Scrutiny Committee to discharge the functions:

1. to review or scrutinise decisions made in connection with the discharge of Executive functions;
2. to make reports or recommendations to the Council or Cabinet with respect to the discharge of Executive functions;
3. to review or scrutinise decisions made in connection with the discharge of non-executive functions; and
4. to make reports or recommendations to the Council or to Cabinet on matters affecting the Council's area or its citizens.
5. Grants scrutiny will be the responsibility of the OSC committee, under the remit of the Scrutiny Lead for Resources.

The aim is to make the decision-making process more transparent, accountable and inclusive, and improve services for people by being responsive to their needs.

Membership: 9 non-executive councillors – including the chair and leads from Sub Committees.

Two non-voting Co-Optees may also be appointed.

Functions	Delegation of Functions
1. To discharge the functions conferred by sections 9F to 9FI of the Local Government Act 2000; or any functions which may be conferred on it by virtue of regulations under section 244(2ZE) of the National Health Service Act 2006 (local authority scrutiny of health matters) in accordance with the arrangements specified for the discharge of the Overview and Scrutiny function and the establishment of an Overview and Scrutiny Committee contained within Sections 9 and 30 of the Constitution	None
2. Reviewing and/or scrutinising decisions made or actions taken in connection with the discharge of the Council's functions	None
3. Advising the Mayor or Cabinet of key issues/questions arising in relation to reports due to be considered by the Mayor or Cabinet	None
4. Making reports and/or recommendations to the Council and/or Mayor or Cabinet in connection with the discharge of its functions	None
5. Delivering (3) by organising an annual work programme, drawing on the knowledge and priorities of the Council, registered providers and other stakeholders, that will identify relevant topics or issues that can be properly scrutinised	None
6. Holding service providers to account, where recent	None

	performance fails to meet the recognised standard, by looking at relevant evidence and make recommendations for service improvements	
7.	Considering strategic matters affecting the area or its inhabitants, including where these matters have been brought to the attention of the sub-committee by tenant and resident associations, or members of the general public	None
8.	In accordance with the Council's Petition Scheme: To require a Chief Officer to give evidence to the Committee on a matter that is the subject of a petition including 1,000 or more valid signatures (the Committee will also invite the relevant Executive Member to the meeting); and To undertake a review if a petition organiser feels the authority's response to their petition was inadequate	None
9.	On behalf of the Council to establish and make appointments to any joint overview and scrutiny committee	None
10.	To consider any local government matter referred to the Committee by a Councillor in accordance with Section 9FC(c) of the Local Government Act 2000 which is not relevant to the functions of the committee and is not an excluded matter.	None

Quorum: Three members of the Committee

Additional Information: Is contained in:

- Constitution Part A Section 9 (Overview and Scrutiny)
- Constitution Part B Section 30 (Overview and Scrutiny Rules)

Scrutiny Portfolio

OSC

Strategy & Performance
Strategic partnership
Oversight of budget scrutiny
Tower Hamlets Partnership & Plan
Policy development and Implementation
Cohesion, integration and community relations
Civic Centre
Council Transformation and continuous improvement
Communications
Equalities
Member Support

Health and Adults

Adult Social Care
Adults with Disabilities
Mental Health
Carers
Loneliness
Tackling Health Inequalities
Public Health
Leisure Sport and Physical Activity
NHS Health Services
Integrated Services
Adult Safeguarding
Adult Social Care
Charing

Children and Education

Children Services and Ofsted
Children Social Care
Looked After Children and Child protection
Children With disabilities And special needs
Youth Services
Youth offending and youth justice
Tackling child poverty
Early Years, Learning and Play
Children Centres
Young People Learning
School Improvement
Further & Higher Education
Arts and Events
Cultural Creative Industries
Community Language Services

Housing and Regeneration

Housing Mgt and Better Neighbourhoods
Housing Options and Advice
Tower Hamlets Homes and registered providers
Private Sector Housing
Housing Strategy
Economic Regeneration
Housing Fire Safety
New Council Homes
Local Development Framework and Local Plan
Regeneration strategy and Sustainability
Asset Management
Planning Services Building Control and enforcement
Major Projects
Employment Partnership
Economic Development
Work Path
Apprenticeship and Training
Support for local businesses
Market and Town Centres

Environment and Community Safety

Community Safety
THEO's Enforcement
Crime prevention
Antisocial Behaviour
Drugs and Alcohol Crime prevention
Tackling radicalisation / Prevent
Waste management and recycling
Street management and cleanliness
Environmental Health and Protection
Environment enforcement
Parking Services
Parks and Open Spaces
Transport Services
Neighbourhood refresh programme
Licensing, Policy and Strategy
Trading Standards
Air Quality

Finance and Resources

Finance, Budget Development and Monitoring
Capital Strategy and Delivery
Capital Delivery and Property Services
Grants and Volunteer Sector
Procurement and Corporate programmes
Value for money
Revenue Services
Human Resources
ICT
Risk management
Tackling poverty and welfare reform
Customer access and Local Presence
Idea Stores and Libraries
Digital inclusion and Internet access

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Children and Education Scrutiny Sub-Committee

Summary Description: The Children and Education Scrutiny Sub-Committee has been established to scrutinise the provision, planning and management of children and young people’s services – including children’s social care; safeguarding children; children in care; SEN and education inclusion, troubled families and the Youth Offending Service (YOS) education, learning and schools; youth services; early years; education capital estate and youth & play services.

Membership: 6 non-executive councillors – the chair and five councillors; and 6 co-opted members (consisting of: - a Church of England and a Roman Catholic representative; 3 Parent Governor representatives under paragraph 7 of Schedule A1 to the Local Government Act 2000; and a Muslim faith representative to be appointed following open recruitment and selection).

Functions	Delegation of Functions
1. Reviewing and/or scrutinising decisions made or actions taken in connection with the discharge of the Council’s children social care and education functions;	None
2. Advising the Mayor or Cabinet of key issues/questions arising in relation to children and education reports due to be considered by the Mayor or Cabinet;	None
3. Making reports and/or recommendations to the Council and/or Mayor or Cabinet in connection with the discharge of children and education functions;	None
4. Delivering (3) by organising an annual work programme, drawing on the knowledge and priorities of the Council, registered providers and other stakeholders, that will identify relevant topics or issues that can be properly scrutinised;	None
5. Holding service providers to account, where recent performance fails to meet the recognised standard, by looking at relevant evidence and make recommendations for service improvements;	None
6. Considering children and education matters affecting the area or its inhabitants, including where these matters have been brought to the attention of the sub-committee by tenant and resident associations, or members of the general public; and	None
7. The sub-committee will report annually to the Overview and Scrutiny Committee on its work.	None

Quorum: Three voting Members

Additional Information: Is contained in:

- Constitution Part A Section 9 (Overview and Scrutiny)
 - Constitution Part B Section 30 (Overview and Scrutiny Procedure Rules)
- Constitution Part D Section 53 (Children and Education Scrutiny Sub-Committee Procedure Rules)

Health and Adults Scrutiny Sub-Committee

Summary Description: The Health and Adults Scrutiny Sub-Committee has been established to undertake the Council's responsibilities in respect of Scrutinising local health services and adult social care, covering services provided by the Council as well as those provided by the Council's partners.

Membership: 6 non-executive councillors – the chair and five councillors plus two non-voting co-optees as follows:

- One co-optee to be nominated by Healthwatch Tower Hamlets.
- One co-optee to be appointed following open recruitment and selection.

Functions	Delegation of Functions
1. Reviewing and/or scrutinising decisions made or actions taken in connection with the discharge of the Council's health and adult social care functions	None
2. Advising the Mayor or Cabinet of key issues/questions arising in relation to health and adult social care reports due to be considered by the Mayor or Cabinet	None
3. Making reports and/or recommendations to the Council and/or Mayor or Cabinet in connection with the discharge of health and adult social care functions	None
4. Delivering (3) by organising an annual work programme, drawing on the knowledge and priorities of the Council, registered providers and other stakeholders, that will identify relevant topics or issues that can be properly scrutinised	None
5. Holding service providers to account, where recent performance fails to meet the recognised standard, by looking at relevant evidence and make recommendations for service improvements	None
6. Considering health and adult social care matters affecting the area or its inhabitants, including where these matters have been brought to the attention of the sub-committee by tenant and resident associations, or members of the general public	None
7. The sub-committee will report annually to the Overview and Scrutiny Committee on its work	None
8. To discharge the Council's Scrutiny functions under the National Health Service Act 2006 and the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013. Including to: <ul style="list-style-type: none"> • Review and scrutinise matters relating to the health service within the Council's area and make reports and recommendations in accordance with any regulations made thereunder; • Respond to consultation exercises undertaken by an NHS body; and 	None

<ul style="list-style-type: none">• Question appropriate officers of local NHS bodies in relation to the policies adopted and the provision of services.	
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Quorum: Three voting Members

Additional Information: Is contained in:

- Constitution Part A Section 9 (Overview and Scrutiny)
- Constitution Part B Section 30 (Overview and Scrutiny Procedure Rules)
- Constitution Part D Section 53 (Health and Adults Sub-Committee Procedure Rules)

Housing and Regeneration Scrutiny Sub-Committee

Summary Description: The Housing and Regeneration Scrutiny Sub-Committee will undertake overview and scrutiny pertaining to housing management and planning matters, as well as regeneration strategy and sustainability, including economic development, regeneration and inequality; and employment strategy and initiatives and skills development.

Membership: 6 non-executive councillors – the chair and five councillors plus two non-voting co-optees as follows:

- One social housing leaseholder to be appointed following open recruitment and selection.
- One social housing tenant to be appointed following open recruitment and selection.

Functions	Delegation of Functions
1. Reviewing and/or scrutinising decisions made or actions taken in connection with the discharge of the Council's housing and regeneration functions;	None
2. Advising the Mayor or Cabinet of key issues/questions arising in relation to housing and regeneration reports due to be considered by the Mayor or Cabinet;	None
3. Making reports and/or recommendations to the Council and/or Mayor or Cabinet in connection with the discharge of housing and regeneration functions;	None
4. Delivering (3) by organising an annual work programme, drawing on the knowledge and priorities of the Council, registered providers and other stakeholders, that will identify relevant topics or issues that can be properly scrutinised;	None
5. Holding service providers to account, where recent performance fails to meet the recognised standard, by looking at relevant evidence and make recommendations for service improvements;	None
6. Considering housing and regeneration matters affecting the area or its inhabitants, including where these matters have been brought to the attention of the sub-committee by tenant and resident associations, or members of the general public; and	None
7. The sub-committee will report annually to the Overview and Scrutiny Committee on its work.	None

Quorum: Three voting Members

Additional Information: Is contained in:

- Constitution Part A Section 9 (Overview and Scrutiny)
- Constitution Part B Section 30 (Overview and Scrutiny Procedure Rules)

- Constitution Part D Section 53 (Housing and Regeneration Scrutiny Sub-Committee Procedure Rules)

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30 Overview and Scrutiny Procedure Rules

STATUTORY SCRUTINY OFFICER

1. As required under Section 9FB Local Government Act 2000, the Council will appoint a Statutory Scrutiny Officer whose role is to oversee the arrangements for the Overview and Scrutiny function.
2. The Statutory Scrutiny Officer shall be the officer holder of the following post:
 - Divisional Director, Strategy, Policy and Performance.

THE ARRANGEMENTS FOR OVERVIEW AND SCRUTINY

3. Council will appoint an Overview and Scrutiny Committee (OSC) to discharge the functions conferred by sections 9F to 9FI of the Local Government Act 2000; section 19 of the Police and Justice Act 2006 (local authority scrutiny of crime and disorder matters); or any functions which may be conferred on it by virtue of regulations under section 244(2ZE) of the National Health Service Act 2006 (local authority scrutiny of health matters).
4. There will be one standing Scrutiny Sub-Committee to discharge the Council's functions under the National Health Service Act 2006 and OSC may also appoint such other Sub-Committees as the Committee considers appropriate to carry out its work programme.
5. The role of Overview and Scrutiny is to:
 - (i) Review or scrutinise decisions made, or other action taken in connection with the discharge of any functions which are the responsibility of the Executive.
 - (ii) Make reports or recommendations to Council and/or the Mayor or the Executive in connection with the discharge of any functions which are the responsibility of the Executive.
 - (iii) Review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are not the responsibility of the Executive.
 - (iv) Make reports or recommendations to Council and/or the Mayor or the Executive with respect to the discharge of any functions which are not the responsibility of the Executive.
 - (v) Make reports or recommendations to Council and/or the Mayor or the Executive on matters affecting the Council's area or its inhabitants.
 - (vi) Exercise the right to call in for reconsideration decisions made but not yet implemented.
 - (vii) Refer any report it receives with implications for ethical standards to the Standards Advisory Committee for its consideration.
 - (viii) Consider any local matters referred to the Committee by a Councillor in accordance with the Council's Councillor Call for Action procedure.

THE OVERVIEW AND SCRUTINY COMMITTEE

6. The Overview and Scrutiny Committee will comprise nine Members of the Council and up to two co-opted members. Up to three substitutes per political group may be appointed. Its terms of reference are set out in detail in Section 19 of the Constitution but they include:
- (a) The performance of all overview and scrutiny functions on behalf of the Council.
 - (b) The appointment of such Scrutiny Sub-Committees as it considers appropriate to fulfil those functions; determining those Sub-Committees' composition (including any co-opted Members); and the terms of reference of those Sub-Committees.
 - (c) To have a strategic and co-ordinating role over the Council's scrutiny function and to approve an annual overview and scrutiny work programme including the work programme of any Scrutiny Sub-Committees it appoints to ensure that there is efficient and effective use of the Committee's time and the time of its Scrutiny Sub-Committees.
 - (d) To advise the Mayor and Cabinet of key issues/questions to be considered in relation to reports due to be considered by the Executive.
 - (e) To exercise the right to call in for reconsideration any executive decisions taken but not yet implemented.
 - (f) To determine whether to request Council to review or scrutinise any decision called in, where considered contrary to the budget and policy framework and whether to recommend that the decision be reconsidered.
 - (g) To receive and consider requests from the Executive for scrutiny involvement in the annual budget process.
 - (h) To monitor the Executive's forward plan to ensure that appropriate matters are subject to scrutiny.
 - (i) To consider any local matter referred to the Committee by a Councillor in accordance with section 119 of the Local Government and Public Involvement in Health Act 2007 and S.9 FC of the Local Government Act 2000 as amended (set out in the Councillor Call for Action guide in Part D, Section 53 of the Constitution)..
 - (j) To discharge the functions conferred by the Police and Justice Act 2006 as the Council's Crime and Disorder Committee.

SCRUTINY SUB-COMMITTEES

7. The Overview and Scrutiny Committee may establish such Sub-Committee as it considers appropriate. At this time the following sub-committees have been established:

- Children and Education Scrutiny Sub-Committee
 - Health and Adults Scrutiny Sub-Committee
 - Housing and Regeneration Scrutiny Sub-Committee
8. The Health and Adults Scrutiny Sub-Committee will undertake the Council's functions under the National Health Service Act 2006 and consider matters relating to the local health service as provided by the NHS and other bodies including the Council:
- (a) To review and scrutinise matters relating to the health service within the Council's area and make reports and recommendations in accordance with any regulations made thereunder;
 - (b) To respond to consultation exercises undertaken by an NHS body; and
 - (c) To question appropriate officers of local NHS bodies in relation to the policies adopted and the provision of the services.
9. The membership of individual Scrutiny Sub-Committees and their terms of reference will be determined by the Overview and Scrutiny Committee. They will include the following:
- (a) To investigate, scrutinise, monitor and advise in relation to:
 - (i) How services are being delivered and the Council's functions discharged.
 - (ii) How policies have been implemented and their effect on the Council's corporate strategies (i.e. equal opportunities, antipoverty and crime and disorder).
 - (iii) The development of relevant policy.
 - (iv) How resources are being used, spent and managed.
 - (v) Any other matter, relevant to the specific remit of the Scrutiny Sub-Committees, which affects the Council's area or any of its inhabitants.
10. it is expected that Scrutiny Sub-Committees would meet at least five times a year.

WHO CHAIRS THE OVERVIEW AND SCRUTINY COMMITTEE AND THE SCRUTINY SUB-COMMITTEES

11. The Chair of the Overview and Scrutiny Committee and the Chairs of the Scrutiny Sub-Committees will be drawn from among the Councillors sitting on the Committee.
12. Council shall appoint a Member to serve as Chair of the Overview and Scrutiny Committee. If Council does not, and subject to the requirement at 11. above, the Committee may appoint such a person as it considers appropriate as Chair.

13. The Overview and Scrutiny Committee will appoint the Chair and Members of any Sub-Committees. The Vice-Chair of each Committee and Sub-Committee shall be appointed by the Committee or Sub-Committee itself.

SCRUTINY LEAD MEMBERS

14. The Overview and Scrutiny Committee will select from among its Councillor Members lead Scrutiny Members, one for each of the following portfolios:-

Overview and Scrutiny Committee's Chair's Portfolio
Children & Education*
Community Safety and Environment
Health & Adults*
Housing & Regeneration*
Resources and Finance

*To Chair the related Scrutiny Sub-Committee.

These themes may be subject to change from time to time and will be agreed by the Overview and Scrutiny Committee.

WHO MAY SIT ON OVERVIEW AND SCRUTINY?

15. All Councillors except Members of the Executive may be Members of the Overview and Scrutiny Committee and Scrutiny Sub-Committees. However, no Member may be involved in scrutinising a decision in which they have been directly involved.

CO-OPTees

16. The Overview and Scrutiny Committee will be responsible for approving co-opted Members for the Scrutiny Sub-Committees. Co-opted Members will be non-voting except in relation to Education matters only (see 'Education Representatives' below).

EDUCATION REPRESENTATIVES

17. The Children and Education Scrutiny Sub-Committee must include in its membership the following voting representatives in respect of education matters:
 - (a) 1 Church of England diocese representative;
 - (b) 1 Roman Catholic diocese representative; and
 - (c) 3 parent governor representatives elected under the procedures contained in the Parent Governor Representatives (England) Regulations 2001.

18. The Committee may also include a Muslim representative who can also vote in respect of education matters.
19. These Members may speak but not vote on any other (i.e. non educational) matters.
20. Rules 16 to 18 also apply to any other Scrutiny meeting where an education matter is to be discussed.
21. These Members may also receive the same Executive unrestricted and restricted agenda papers in relation to executive decision making as the Councillor Members of the Committee/Sub-Committee to which they are appointed.

MEETINGS

22. The Overview and Scrutiny Committee shall meet in accordance with the calendar of meetings approved by Council. The Chair of the Committee may call an extraordinary meeting of the Committee at any time subject to the ordinary rules on the convening of meetings and the Access to Information Procedure Rules (see Section 27 of the Constitution).
23. The Scrutiny Sub-Committees shall meet in accordance with a timetable agreed by the Overview and Scrutiny Committee, but will establish their own pattern of meetings within this framework and the Chair of the Overview and Scrutiny Committee may decide to lead any Scrutiny Sub-Committees.
24. The Overview and Scrutiny Committee and its Sub-Committees will generally meet in public and will conduct their proceedings in accordance with these procedure rules and the Access to Information Rules at Section 27.

QUORUM

25. The quorum for the Overview and Scrutiny Committee and the Scrutiny Sub-Committees shall be three voting Members.

WORK PROGRAMME

26. The Overview and Scrutiny Committee will be responsible for agreeing the overview and scrutiny work programme for the year.

AGENDA ITEMS

27. Any Member of the Overview and Scrutiny Committee and/or any Scrutiny Sub-Committee shall be entitled to give notice to the Statutory Scrutiny Officer that they wish an item relevant to the functions of the Committee to be included on the agenda for the next available meeting. On receipt of such a request the Statutory Scrutiny Officer will ensure that it is included on the next

available agenda provided that it is relevant to the Committee work programme.

28. The Overview and Scrutiny Committee shall also respond, as soon as its work programme permits, to requests from Council and if it considers it appropriate the Mayor or Executive to review particular areas of Council activity. Where they do so, the Overview and Scrutiny Committee shall report their findings and any recommendations back to the Mayor/Executive and/or Council. The Executive shall consider the matter at one of its next two meetings following receipt of the report. If the matter is relevant to the Council only then will they consider the report at their next meeting.
29. Any Council Member may refer to the Overview and Scrutiny Committee a local government matter in accordance with section 119 of the Local Government and Public Involvement in Health Act 2007. In relation to any matter referred under this provision, the Committee shall consider whether or not to exercise its powers under section 21B of the Local Government Act 2000 to make a report or recommendation(s) to Council or the Executive on the matter.
30. A “local government matter” at 28 above is one that:
 - (a) relates to the discharge of any function of the authority;
 - (b) affects all or part of the Member’s electoral area or any person who lives or works in that area; and
 - (c) is not an excluded matter.

Excluded matters are:

 - any matter relating to a planning decision;
 - any matter relating to a licensing decision;
 - any matter relating to an individual in respect of which the individual has a right of appeal; and
 - any matter which is vexatious, discriminatory or not reasonable to be included in the agenda for, or disclosed at, the Overview and Scrutiny Committee or Sub-Committee.
31. If the Committee decides not to exercise any of its powers in relation to a matter referred to it under 28 above, it shall notify the Member who referred the matter of its decision and the reasons for it. If the Committee does make any report or recommendation(s) to the authority or the executive on the matter referred, it shall provide the Member with a copy of that report or recommendation(s), subject to the provisions of section 21D of the Local Government Act 2000 regarding confidential or exempt information.

SPECIFIC ROLE OF THE SCRUTINY COMMITTEE AND SUB-COMMITTEES

- a) Review and scrutinise the performance of the Council in relation to its policy objectives and performance targets and/or particular service areas.
- b) Question the Mayor, members of the Executive and/or Committees and chief officers about their decisions and performance whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects.
- c) Make recommendations to the Mayor/Executive as well as appropriate Committees and/or Council arising from the outcome of the scrutiny process.
- d) Review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the relevant scrutiny body and local people about their activities and performance.
- e) Question and gather evidence from any person.
- f) **Pre-Scrutiny.** The Overview and Scrutiny Committee may consider a matter prior to its consideration and make comments in connection with the issue so that such comments can be taken into account by the decision maker when making the decision on the matter.
- g) **Finance.** The Overview and Scrutiny Committee may exercise overall responsibility for the finances made available to it.
- h) **Petitions.** The Overview and Scrutiny Committee will consider requests for reviews on petitions as set out in the Council's Petitions Scheme.
- i) **Annual Report.** The Overview and Scrutiny Committee must report annually to Council on its work.

POLICY REVIEW AND DEVELOPMENT

32. The role of the Overview and Scrutiny Committee in relation to the development of the Council's budget and policy framework is set out in detail in the Budget and Policy Framework Procedure Rules (see Part B Section 28 of the Constitution). A summary is set out below:
- (i) Assist the Council and the Executive in the development of its budget and policy framework by in depth analysis of policy issues.
 - (ii) Conduct research, consultation with the community and other consultation in the analysis of policy issues and possible options.
 - (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options.
 - (iv) Question members of the Executive and/or Committees and chief officers about their views on issues and proposals affecting the area.
 - (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

33. In relation to the development of the Council's approach to other matters not forming part of its policy and budget framework, the Overview and Scrutiny Committee may make proposals to the Mayor or Executive for developments in so far as they relate to matters within its terms of reference.
34. The Overview and Scrutiny Committee or any Scrutiny Sub-Committee established for this purpose may hold enquiries and investigate the available options for future direction in policy development and may appoint advisers and assessors to assist them in this process. They may go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that they reasonably consider necessary to inform their deliberations. They may ask witnesses to attend to address them on any matter under consideration and may pay to any advisers, assessors and witnesses a reasonable fee and expenses for doing so.

REPORTS FROM OVERVIEW AND SCRUTINY

35. The Overview and Scrutiny Committee will report to Council, Cabinet or the Mayor or appropriate Cabinet Member and make recommendations as appropriate. All reports from Scrutiny Sub-Committees will be agreed by the relevant sub-committee and the Chair of that Committee will provide an update at the next meeting of the Overview and Scrutiny Committee. If the report cannot be agreed by the Sub-Committee, or if there are not any meetings of Sub-Committee, and in other exceptional circumstances, the report can be agreed by the Overview and Scrutiny Committee. Once it has formed recommendations on proposals for development, the Overview and Scrutiny Committee will prepare a formal report and submit it to the Executive Mayor and relevant Cabinet Member and Senior Officers for consideration and a formal response (if the proposals are consistent with the existing budgetary and policy framework) or to Council as appropriate (e.g. if the recommendation would require a departure from or a change to the agreed budget and policy framework).
36. The Executive shall consider the report of the Overview and Scrutiny Committee and/or Sub-Committee at one of its future meetings setting out its response to any recommendations. The Council will consider the report at its next ordinary meeting if appropriate.

SCRUTINY REVIEW GROUPS

37. The following rules apply to reports prepared by Scrutiny Review Groups replacing the general rules set out above. The Overview and Scrutiny Committee or its Sub-Committee may set up a 'Review Group' to examine a particular service or issue. The Review Group will comprise Scrutiny Members and internal and external experts as required. At the conclusion of its work the Review Group will report back to its parent Committee/Sub-Committee with its findings and recommendations.

38. The parent Committee/Sub-Committee will then consider those findings and recommendations. It may, should it wish then refer those recommendations to the Mayor and Executive or the Council for a response.
39. If, following consultation with the Mayor and Executive, officers are in agreement with the proposed recommendations set out, then the report shall be accepted by the relevant Corporate Director under delegated authority. This determination must take place within one month of receipt of the report.
40. If no decision under 38 is taken, there is a challenge to the recommendations, or the Mayor and Executive specifically wish to comment on the report, then the Executive shall consider the report of the Overview and Scrutiny Committee at one of its future meetings following submission of the report. The Council will consider the report at its next ordinary meeting if appropriate.

MAKING SURE THAT OVERVIEW AND SCRUTINY REPORTS ARE CONSIDERED BY THE EXECUTIVE

41. Once the Overview and Scrutiny Committee has completed its deliberations on any matter it will forward a copy of its final report to the Statutory Scrutiny Officer who will allocate it to either the Executive or the Council for consideration in accordance with the Local Authorities (Functions and Responsibilities) Regulations 2000 (as amended) and the Local Authorities (arrangements for the Discharge of Functions) Regulations 2000.
42. If the Statutory Scrutiny Officer, following consultation with the Monitoring Officer, refers the matter to Council, they may first refer it to the Mayor or Executive, who will have two weeks in which to consider the Overview and Scrutiny report and formulate any additional comments or recommendations.
43. For the avoidance of doubt, the Mayor or Executive shall not alter or amend any Overview and Scrutiny Committee report before referring it to Council, but shall only make additional comments or recommendations (including any corporate, financial or legal implications) as may be appropriate. However, if Council does not agree with the Mayor's or Executive's recommendations, the disputes resolution procedure in Rule 2 of the Budget and Policy Framework Procedure Rules (see Section 28 of the Constitution) will apply.
44. If the contents of the report would not have implications for the Council's budget and policy framework, and is thus not referred to Council by the Monitoring Officer, the Mayor or Executive will have two weeks in which to consider the matter and respond to the overview and scrutiny report.
45. Where the Overview and Scrutiny Committee makes a report or recommendations to the authority or the Mayor or Executive in accordance with section 21B of the Local Government Act 2000 as amended, the Committee shall by notice in writing require the authority or Mayor or Executive:-

(a) to consider the report or recommendations;

- (b) to respond to the Overview and Scrutiny Committee indicating what (if any) action the authority propose, or the Mayor or Executive proposes, to take;
- (c) if the Overview and Scrutiny Committee has published the report or recommendations, to publish the response,
- (d) if the Overview and Scrutiny Committee provided a copy of the report or recommendations to a Member of the Authority under paragraph 9.4 of these Procedure Rules then it is to provide that Member with a copy of the response, and to do so within two months beginning with the date on which the authority or Mayor or Executive received the report or recommendations or (if later) the notice.

46. It is the duty of the authority or Mayor or Executive to which a notice is given under 45 above to comply with the requirements specified in the notice.

RIGHTS OF COMMITTEE MEMBERS TO DOCUMENTS

47. In addition to their rights as Councillors, Members of the Overview and Scrutiny Committee or a Scrutiny Sub-Committee have such additional rights to documents, and to notice of meetings as may be set out in the Access to Information Procedure Rules (see Part B Section 27 of the Constitution).
48. Nothing in this paragraph prevents more detailed liaison between the Executive and the Overview and Scrutiny Committee as appropriate depending on the particular matter under consideration.

MEMBERS AND OFFICERS GIVING ACCOUNT

49. The Overview and Scrutiny Committee may scrutinise and review decisions made or actions taken in connection with the discharge of any Council function. As well as reviewing documentation, in fulfilling their role, they may require the Mayor, any other Member of the Executive, a Councillor, the Head of Paid Service and/or any senior officer to attend before it to explain in relation to matters within their remit:
- (a) any particular decision or series of decisions;
 - (b) the extent to which the actions taken implement Council policy; and/or
 - (c) their performance, within their area of responsibility; and it is the duty of those persons to attend as so required.
 - (d) any function exercisable by a Councillor in accordance with any delegation made by the Council under section 236 of the Local Government and Public Involvement in Health Act 2007.
50. Where the Mayor, any Member or officer is required to attend the Overview and Scrutiny Committee or a Scrutiny Sub-Committee under this provision, the Chair of the Committee or Sub-Committee will inform the Chief Executive. The Chief Executive shall inform the Mayor, Member or officer in writing giving

at least fifteen working days' notice of the meeting at which they are required to attend. The notice will state the nature of the item on which they are required to attend to give account and whether any papers are required to be produced for the Committee or Sub-Committee. Where the account to be given to the Committee will require the production of a report, then the Mayor, Member or officer concerned will be given sufficient notice to allow for preparation of that documentation.

51. Where, in exceptional circumstances, the Mayor, Member or officer is unable to attend on the required date, then the Committee or Sub-Committee shall in consultation with the Mayor, Member or officer arrange an alternative date for attendance, to take place within a maximum of twenty-one working days from the date of the original request.
52. Except in exceptional circumstances, any failure by the Mayor or Member to attend the Committee or Sub-Committee will be considered a breach of the Code of Conduct for Members and investigated accordingly. Any failure by an Officer to attend will be dealt with under the appropriate disciplinary procedure.

ATTENDANCE BY OTHERS

53. The Overview and Scrutiny Committee or a Scrutiny Sub-Committee may invite people other than those people referred to in 'Members and Officers Giving Account' above to address it, discuss issues of local concern and/or answer questions. It may for example wish to hear from residents, stakeholders and Members and officers in other parts of the public sector and shall invite such people to attend.

CALL-IN

54. When a decision is made by the Mayor, the Cabinet, an individual Member of the Executive, a Committee of the Executive, or a key decision is made by an officer with delegated authority or under joint arrangements, the decision shall be published on the Council's website. Members of the Overview and Scrutiny Committee will be sent an alert when all such decisions within the same timescale, by the person responsible for publishing the decision.
55. The decision publication and call-in deadlines are all published in advance on the Council's website. Decisions will come into force, and may then be implemented at 5pm on the fifth clear working day, after the publication of the decision unless, after receiving a written request to do so, the Monitoring Officer calls the decision in.
56. During that period, the Monitoring Officer shall call-in a decision for scrutiny by the Overview and Scrutiny Committee if so requested by:
 - (a) Not fewer than five Members of the Council; or

- (b) Two voting church, faith or parent governor representative in respect of any education matters only;
 - (c) The request for a call-in must give reasons in writing and outline an alternative course of action. In particular, the request must state whether or not those Members believe that the decision is outside the policy or budget framework.
57. The Monitoring Officer shall call-in a decision within twenty-four hours of receiving a written request to do so and shall place it on the agenda of the next meeting of the Overview and Scrutiny Committee on such a date as they may determine, where possible after consultation with the Chair of the Committee, and in any case within five clear working days of the decision to call-in. However, the Monitoring Officer will not call-in:
- (a) Any decision which has already been the subject of call-in;
 - (b) A decision which is urgent as defined in Rule 64 below and has to be implemented prior to the completion of any review. In such circumstances the decision-taker(s) shall give reasons to the Overview and Scrutiny Committee; and
 - (c) Decisions by regulatory and other Committees discharging non-executive functions;
 - (d) Day to day management and operational decisions taken by officers;
 - (e) A resolution which merely notes the report or the actions of officers;
 - (f) A resolution making recommendations to Council.
58. Where the matter is in dispute, both the Chief Executive and the Monitoring Officer should be satisfied that one of the above criteria applies.
59. The Monitoring Officer shall then notify the decision taker of the call-in, who shall suspend implementation of the decision.
60. If, having considered the decision, the Overview and Scrutiny Committee is still concerned about it, then it may refer it back to the Mayor or Executive for reconsideration, setting out in writing the nature of its concerns or if the matter should properly be considered by Council refer the matter to Council. If referred to the decision-maker they shall then reconsider within a further five clear working days or as soon as is reasonably practical thereafter, amending the decision or not, before adopting a final decision.
61. For the avoidance of doubt, if the Overview and Scrutiny Committee refers a matter back to the decision-making person or body, the implementation of that decision shall be suspended until such time as the decision-making person or body reconsiders and either amends or confirms that decision.
62. If following an objection to the decision, the Overview and Scrutiny Committee does not meet in the period set out above, or does meet but does not refer the

matter back to the decision-making person or body, the decision shall take effect on the date of the Overview and Scrutiny Committee meeting, or the expiry of that further five working day period, whichever is the earlier.

63. If the matter was referred to Council and Council does not object to a decision which has been made, then no further action is necessary and the decision will be effective in accordance with the provision below. However, if Council does object, then Council will refer any decision to which it objects back to the decision-making person or body together with Council's views on the decision. That decision-making person or body shall decide whether to amend the decision or not before reaching a final decision and implementing it. Where the decision was taken by the Executive as a whole or a Committee of the Executive, a meeting will be convened to reconsider within five clear working days of the request. Where the decision was made by an individual, the individual will also reconsider within five clear working days of the request.
64. If Council does not meet, or it does but does not refer the decision back to the decision-making body or person, the decision will become effective on the date of Council or expiry of the period in which the meeting should have been held, whichever is the earlier.

CALL-IN AND URGENCY

65. The call-in procedure set out above shall not apply where the decision being taken by the Mayor, the Executive or a Committee of the Executive, or the key decision being made by an officer with delegated authority from the Executive or under joint arrangements is urgent. A decision will be urgent if any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.
66. The record of the decision and notice by which it is made public shall state whether in the opinion of the decision making person or body, the decision is an urgent one, and therefore not subject to call-in.
67. The Chair of the Overview and Scrutiny Committee must agree both that the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency. In the absence of the Chair, the Speaker's consent shall be required. In the absence of both, the consent of the Deputy Speaker or the Head of Paid Service or her/his nominee shall be required.
68. Decisions taken as a matter of urgency must be reported to the next available meeting of Council, together with the reasons for urgency.
69. The operation of the provisions relating to call-in and urgency shall be monitored annually, and a report submitted to Council with proposals for review if necessary.

THE PARTY WHIP

70. The use of the party whip to influence decisions of the Overview and Scrutiny Committee or one of its Sub-Committees is inappropriate and should not be used.
71. In this rule “a party whip” means any instruction given by or on behalf of a political group to any Councillor who is a Member of that group as to how that Councillor shall speak or vote on any matter before Council or any Committee, or the application or threat to apply any sanction by the group in respect of that Councillor should they speak or vote in any particular manner.

PROCEDURE AT OVERVIEW AND SCRUTINY COMMITTEE MEETINGS

72. The Overview and Scrutiny Committee and the Scrutiny Panels shall consider the following business:
 - (a) Minutes of the last meeting;
 - (b) Declarations of interest;
 - (c) Consideration of any matter referred to the Committee for a decision in relation to call-in;
 - (d) Responses of the Executive to reports of Overview and Scrutiny;
 - (e) The business otherwise set out on the agenda for the meeting.
73. Where the Overview and Scrutiny Committee or a Scrutiny Sub-Committee conducts investigations (e.g. with a view to policy development), the body may also ask people to attend to give evidence at meetings of the body. Such meetings are to be conducted in accordance with the following principles:
 - (a) that the investigation be conducted fairly and all Members of the Committee be given the opportunity to ask questions of attendees, and to contribute and speak;
 - (b) that those assisting the Committee by giving evidence be treated with respect and courtesy; and
 - (c) that the investigation be conducted so as to maximise the efficiency of the investigation or analysis.
74. Following any investigation or review, the Committee or Sub-Committee shall prepare a report, for submission to the Mayor/Executive and/or Council as appropriate by the Overview and Scrutiny Committee, and shall make its report and findings public in so far as the report does not contain exempt or confidential information.

SUSPENSION

75. Any part of these Rules may be suspended in accordance with Council Procedure Rule 23 of Part B Section 26 of this Constitution provided such suspension is not contrary to the law.

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CALENDAR OF MEETINGS FOR THE 2023/24 MUNICIPAL YEAR

Committee Calendar 2023/24

	MEETING DAY/TIME/	MAY 23	JUN 23	JUL 23	AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24	FEB 24	MAR 24	APR 24	MAY 24	JUN 24	No. of Mtgs
Overview & Scrutiny Committee <small>(Monthly)</small>	6.30 pm Mondays	22	19	24		11	23	27	11	8 29(B)	5(R) 19	25#	22	20^	13^	13
Children and Education Scrutiny Sub Committee <small>(5 a year)</small>	6.30pm			11			12		7		8			9		5
Health and Adults Scrutiny Sub Committee <small>(5 a year)</small>	6.30pm			13			17		12		20		18			5
Housing and Regeneration Scrutiny Sub Committee <small>5 a year)</small>	6.30pm			27			19		14		29			1		5

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Overview and Scrutiny – Swimming Challenge

Update April 2023

This report submits the update response to Overview and Scrutiny Committee Challenge Session report recommendations which examined Swimming provision in the borough.

Recommendation	Details	Progress
Recommendation 1	That the Overview and Scrutiny be provided with the leisure centre review report and be engaged with the: <ul style="list-style-type: none"> • Next steps on leisure centre contract extension • Public consultation and procurement of new leisure contract 	Recommendation 1 has been superseded by the Councils decision to bring the leisure centre operation in house. As part of the Leisure Insourcing Programme a period of engagement will be undertaken between May – September.
Recommendation 2	That the council examines and supports options for catch up swimming sessions for children who missed lessons because of lockdown and review viability of different swimming programmes offered and how these would be reinstated. That the Mayor should review the budget so that swimming provisions (pre Covid-19) can be reinstated	GLL has successfully delivered an Intensive school swimming project and continues to target year 6 children who have not achieved the 25m swimming standard. The reopening of Tiller and York Hall pools following council investment has meant the a comprehensive swimming programme is now in place
Recommendation 3	Greenwich Leisure Ltd and the council to explore promptly how to address the travel challenges faced by schools in the borough so that children can access swimming provision	Completed July 2022
Recommendation 4	The council to consider if covid funding or reserves can be used to support swimming provision	Swimming provision will be reviewed as part of the insourcing of the leisure centre service.
Recommendation 5	The council to examine the different options of keeping St Georges Pool on existing site, noting the strong lobby from residents and cross party support to keep the pool where it is. That details of financial	Recommendation 5 has been superseded by the Council decision by Cabinet on the 1 August 2022 to replace the existing centre with a brand-new facility (but kept at same location).

	planning for reopening St George's is shared transparently with the Committee	
Recommendation 6	The council to develop a long-term capital investment strategy for leisure centres to ensure that they can be maintained to good standards including where needed major refurbishments. This should also include establishing a Lido and other new swimming provision in the borough. Leisure provision in Borough for the future should consider taking the projected rise in the population on board	Capital Investment in existing swimming pools (Tiller and York Hall) and the re-provision of the St Georges Leisure Centre will ensure swimming programmes will continue and expand as the service comes in house. Future investment needs were included in the Leisure Estate strategy completed in 2022, and will be reviewed as part of the insourcing process.
Recommendation 7	GLL and council communications to assist with wider reach to parents, dispelling myths swimming in the winter season will cause colds and better visibility of consultations	A communications workstream forms part of the insourcing process. Developing key messages that will breakdown barriers to participation, including dispelling myths, will form a major part of the workstreams activities, as will developing meaningful and appropriate engagement and consultation methods to enable users and non-users to shape service delivery.